

**Unitarian Universalist Congregation of Cleveland**  
**Board of Trustees Meeting Agenda**  
September 24, 2019  
**Unitarian Universalist Congregation of Cleveland**  
**Board of Trustees**  
**Meeting Minutes**  
**Tuesday, September 24, 2019**

**Board Members Present:** Tom McKenna, Mary Schatzman, Nancy King Smith (by phone), Melissa Vandergriff, Cat White, Erika Brown, Steve Doell, Wayne Jennings, Bob Horan, Carol Gay, Rev. Joe Cherry

**Guests Present:** Paul Paterson, Asst. Treasurer

**Board Members Absent:** Shane Millette, Susan Paterson, Jennifer Pierce, Tadd Pinkston

**Meeting Called to Order by president, Cat White at 7:01 pm**

**Chalice Lighting & Opening Words by Tom McKenna**

**Covenant, Read by all**

We are mindful of our duty to our fellow congregants, who have placed their trust in us to act as faithful stewards of the Congregation. Mindful of the trust they have placed in us, we will always strive to make decisions based on the needs of our fellow congregants, our community, and the long-term interests of the Congregation.

We must always use this position of trust and responsibility as a unique opportunity to serve our Congregation, and to put its principles of love, tolerance, and social justice into action.

Let's presume good faith. Let's give everyone a chance to talk. Let's get it done.

**CONSENT AGENDA**

[Minutes](#) from August Meeting

- 1. Motion to approve the minutes from last month by Bob, 2nd Wayne, Approved**

**CONFLICTS OF INTEREST? None reported**

**Treasurer's Report**

- [Dashboard](#)
- [Financial Statements](#)

1. Paul Paterson was present as assistant treasurer. Question about rentals at Lancashire - do we have income from that? Also, did CIM renew (Yes, for 1 year). Paul doesn't have details to talk from on Lancashire rentals.. Tabled to October.

2. Suggestion about having a budget topic where we dig into a little detail on a different topic each month. Cat will present suggestion to Shane.
3. Question about variance budget vs actual Melissa. Shane usually has some of this information, nothing particular this month.

**Commented [1]:** +white.cathleen@gmail.com , +shane@milleteco.com  
\_Assigned to Cat White\_

**Commented [2]:** That's really awesome, Carol!! I never noticed that. 👍

\*Cat White\*  
Shaker Heights, OH - \* - 216-789-0199  
white.cathleen@gmail.com

Have fun storming the castle.

### Minister's Report & Board Development

- Fentanyl Test Strip Proposal
  1. Fentanyl Test Strips - 100 test strips in display box, free of charge, delivered by Adamhs board within 24 hours. seeking funding for 2020. At UJCC custodians can manage (in all restrooms at both buildings).
  2. Cat says we need a policy which supports harm reduction.
  3. Leadership council will coordinate RE info to Teachers about this info, eblast, OOS, newsletter
  4. Renters - courtesy info to renters
  5. **Carol moved to have fentanyl test strips in each rest room at both buildings, communication via eblast, newsletter, OOS and other courtesy info to RE and renters. Bob second, approved.**
- [Minister's Report](#)
  1. Ministers Report - Worship Retreat went really well. Will be moving "Carry the Flame" to singing kids to RE, Red chair conversations (not a compelling reason to move them to have people up there facing the congregation), OOS will change to single fold with more room for announcements. Candles and stones still in the conversation.

**Commented [3]:** +maryschatzman@sbcglobal.net , +tmcke7226@gmail.com  
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### Staff & Leadership Council Reports

- [LC Report](#)
  - [Music Report](#)
  - [DRE Report](#)
  - [CRD Report](#)
1. Childcare - Leadership Council is working on child care plan. Current thought is to provide ongoing childcare one or two nights a week where groups needing this service would be asked to hold their meetings.
  2. Audio problems downstairs - speakers on ceiling right above speaker. Podium mike also replaced last year, but now it doesn't work for people taller than wayne. Lapel mikes don't work. Also audio

problems in sanctuary. Rev. Joe is meeting with member David DuBose to go over problems.

Recommendation to have B&G handle the overall audio project.

3. LC and B&G need to work on plan for Tech Support including audio, phones, internet ...

**Commented [4]:** +maryschatzman@sbcglobal.net ,  
+tmcke7226@gmail.com  
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## President's Report

- Membership Committee
  1. 4 areas to work on: Outreach, newcomers, engagement for current members, data
  2. We need to drive committee, it is a board committee. Carol Gay will serve on this from the board, need one or two other board members.
- Inviting groups to present to the Board ([list](#))
  1. We will be asking different groups to come to board meetings and let us know what they are doing. This will allow us to be better informed and the groups to be better heard. Steve will coordinate.
- Policy Proposals Update
  - [Policy on Policies](#) Carol moved to approve, Tom Second. Approved
  - [Facilities Policy](#) Bob moves to approve, Melissa second, Approved.
  - [Alcohol Policy](#) Erika, Bob second, Approved
  - <https://docs.google.com/document/d/1T6JvE6sKEMdceEM8uQ9uYme619FyQSn-IPi7TIDgTs/edit> withdrawn
  - [Building Use Policy](#) withdrawn

## Committee & Team Reports

- [Beloved Conversations: Meditations on Race and Ethnicity](#) (RJLT)
  1. Major financial and congregational commitment to undertake this. Workshop ( Jan 24-25) with 8 weeks (feb/march) small group meetings/conversation to follow <- Structured/Guided. Hoping for 3 groups of 10-12.
  2. Need participants and facilitators
  3. Nancy asks all board members to seriously consider committing to this first round.
- [Fellowship Hall Audio System](#) (LC) [Additional email](#)
  1. See Staff and Leadership section.

Other

- Melissa requested Strategic Planning report be put on all upcoming agendas.

**Opening/Closing Words for Next Meeting?** Nancy K S

**Closing Words** by Tom McKenna

**Meeting Moved to Executive Session at 9:05 pm**

**Executive Session Ended at 10:21 pm**

**Meeting Adjourned at 10:21 pm**

**Respectfully Submitted,**

**Carol Gay**

