

**Unitarian Universalist Congregation of Cleveland**  
**Board of Trustees Meeting Minutes**  
April, 28 2020

**Board Members**

Tom McKenna, Past President	Erika Brown	Bob Horan
Shane Millette, Treasurer	Steve Doell, Vice President [A]	Carol Gay
Mary Schatzman, Past President	Wayne Jennings	Jennifer Pierce
Nancy King Smith	Susan Paterson	Tadd Pinkston, Secretary
Melissa Vandergriff		
Cat White, President		<b>Minister:</b> Rev. Joe Cherry

**7:00 Welcome & Call to Order** Cat White

**Chalice Lighting & Opening Words** Rev Joe Cherry

**Covenant** Read by all

We are mindful of our duty to our fellow congregants, who have placed their trust in us to act as faithful stewards of the Congregation. Mindful of the trust they have placed in us, we will always strive to make decisions based on the needs of our fellow congregants, our community, and the long-term interests of the Congregation.

We must always use this position of trust and responsibility as a unique opportunity to serve our Congregation, and to put its principles of love, tolerance, and social justice into action.

Let's presume good faith. Let's give everyone a chance to talk. Let's get it done.

**7:07 CONSENT AGENDA**

Minutes

Tadd Pinkston

- Move to adopt Shane
- Seconded by Melissa Vandergriff
- Approved unanimously

**7:08 CONFLICTS OF INTEREST?**

- Tadd Pinkston is on the Board of UUJO

## 7:09 Minister's Report

Rev Joe Cherry

- [Report Link](#)
  - Assistance with grocery drawn from the discretionary fund
    - Minister more proactive than normal during this time of COVID19 in offering assistance.
    - Rev Joe pledges to always let the Board know when he uses the discretionary fund
  - Over 40 check-in phone calls from Rev. Joe
  - Members of the Board praised our pastoral care associates
  - Reach out from a local Quaker community about potential space sharing / renting.
- Board to send the Shirley flowers
  - Rev. Joe to take the lead on this.
  - Charged to the Board Expense line
    - \$50-\$80 range

## 7:20 Staff & Leadership Council Reports

Submitted in Advance

- [LC Report](#)
  - Inquiry on details of the online auction - no further details from Board members Present.
  - Staff meeting 4.28.20 may offer answers - Tom to inquire at that meeting
  - Rev. Joe has been paying out his professional expenses to boost the services on facebook.
- [Music Director Report](#)
- [RE Director Report](#)

## 7:30 President's Report

Cat White

- Committee on Re-opening
  - Carol, Wayne, and Cat had a preliminary discussion on this.
  - Board Rep to sit on this committee
    - Melissa willing to help but cannot devote too much time due to her obligations at hospital
- Policies for vote:
  - [PROPOSED Building Use Policy](#)

- Does the Board wish to extend building access privileges to Friends as well as Members?
      - Tom wishes to add the qualifier - Friends and Members 'in good standing'
        - Carol added this language
    - Voted to adopt -
      - Mtn by Carol
      - Seconded by Tom
        - Unanimously passed
  - Role Policies & Job Descriptions
    - [Exec Committee](#)
      - Mtn to adopt
        - By Shane
        - Seconded by Erika
          - Adopted by unanimously
    - [President](#)
      - Tabled
    - [Vice President](#)
      - Added that VP will be the chair of the membership committee
      - Mtn to adopt
        - By Tom
        - Seconded by Bob
          - Adopted by unanimously
    - [Treasurer](#)
      - Tabled
    - [Secretary](#)
      - Tabled

Tadd Pinkston

## 7:56 Strategic Plan

Melissa Vandergriff

- [Strategic Plan](#)
  - Mission and Vision already agreed to
  - Goals 1, 2, 4, 5 already agreed to
  - Goal 3 reworded to:
    - Intersectional Justice: Engage more members in justice work that makes our community more equitable, inclusive and resilient.

- Establish new justice committee from with assigned staff support
  - Discussion on what this goal will mean for our congregation; further define what engaged means
- The idea of action steps are that they are to be short term - proposed steps are Board or Committee level goals.
- Vote on the 'Plan' meaning the Mission, Vision, and Goals. The action steps evolve and are not formally part of the submission needed by May 1st.
- Plan to be submitted May 1st - vote at the May 26th Board meeting.

## **8:25** Committee & Team Reports

- [Facilities Taskforce](#) Tadd Pinkston
  - [4.26.20 Meeting Video](#)
  - Allow for Taskforce Recommendations to be put to an Affirmation Vote at the Annual Meeting
    - Formal wording to be sent in by Friday (5/1/20)
- [Leadership Development Committee Update](#)
  - Search committee list of 11 folks completed
    - Meet the candidate night via Zoom in May
    - The vote will be choose the top four and the Board will appoint three from the remaining candidates
      - No one knows whether they were elected or appointed

## **8:44** Treasurer's Report

Shane Millette

- [Dashboard](#)
- [2020/21 Proposed Budget](#)
  - Shane describes as a pandemic budget - not one that would be proposed in typical times
  - Budget has full obligation to the UUA in place.
    - Discussion on how the UUA calculates obligations.
  - Restriction on drawing from investments
    - No more than 5%
  - See yellow highlights for finding potential cuts
  - Motion to adopt
    - Moved by Wayne
    - Seconded Tom

- Tadd abstained
- Budget approved
- [Balance Sheet](#)
- [4/21/20 Finance Committee Meeting \(Budget discussion\)](#)

**Opening/Closing Words for Next Meeting?**

Tadd Pinkston

**Closing Words**

Rev. Joe

**9:29 Adjourned**