

## Relevant Mandates

The UCC Board of Trustees intends to comply with relevant statutes in all of its communications.

## Boundaries Communications Policy

**Policy Definition:** *a Policy is a statement that outlines the Board's intentions to live out our UU values; comply with mandates; set boundaries on actions, decisions, or activities; and delegate responsibilities. Delete this definition from approved version of the policy.*

## Intent

The Board of Trustees of the UCC intends to communicate clearly and in a timely manner with its many audiences; to share its enthusiasm for Unitarian Universalism, and to abide by relevant statutes. The UCC is responsible for communications issued by its Board of Trustees and by the Board's delegates.

The UCC respects and strives to maintain the privacy of its members and friends in all of its communications. At minimum, "privacy" is equivalent to "personally identifiable information" (PIP).

In such cases where privacy may not be ensured, those communicating on behalf of the UCC shall inform potentially affected parties that their communications are public and that privacy should not be expected.

## Responsibilities

Oversight of UCC communications policy shall be the responsibility of the Communications Team, a group constituted by the Board upon approval of this policy and adapted as needed upon periodic review.

The UCC Communications Policy itself shall be reviewed and amended as necessary every three years, beginning three years from date of approval.

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### **Action Record:**

Policy adopted by UCC Board of Trustees on December 17, 2019.

Review due by December 17, 2023