

Governance Policy: Board President

Intent

It is the Board's intent to provide clear, accurate, and thorough information about the responsibilities, duties, and expectations for the President of the Board of Trustees of the Unitarian Universalist Congregation of Cleveland.

Relevant Mandates

From the Code of Regulations

Article III, section 6: Qualifications

- All nominees for elective positions shall be Members of the Congregation who have reached the age of eighteen (18). A nominee for election to the Board of Trustees shall have been a Member of the Congregation for at least three (3) years as of the date of the Annual Meeting at which his or her name will be presented.

Article V, Section 1

- No person may hold more than one officer position within the Congregation at the same time.

Article V, Section 2

- After the Annual Meeting of the Congregation Members, the Board, at its first regular or special meeting, to be held no later than June 30 of the year of the Annual Meeting, shall meet and choose from its members a President, a Vice President, and a Secretary.
- The terms of these Officers will begin immediately following this Board meeting and will continue until the next slate of officers is selected.

Article V, Section 3: Position Description

- The President shall preside at all meetings of the Members and of the Board of Trustees and of the Executive Committee. The President or his or her designee shall be an ex-officio member of all permanent Board committees as defined in these Regulations, shall represent the congregation and its Membership on all appropriate occasions, and shall perform such other duties as the Board of Trustees may prescribe.

Other Duties Specified in the Code of Regulations:

- Call a special meeting for a particular purpose when requested in writing by at least 25 voting Members of the Congregation (III.3)
- Choose the method of voting--voice, standing or secret ballot (III.5)
- Decide whether to post a list of those eligible to vote as of the date of any meeting shall be posted at least one month before the meeting (III.5)

- Receive petitions, signed by at least ten Members, that have been posted for at least fifteen days prior to the Annual Meeting for candidates for any specific elective (III.6.b)
- At the end of their term as President, the President will become Past President and serve as an ex officio member of the Board of Trustees with voting privileges (IV.2)
- Grant permission for Members to address the Board (IV.6)
- If for any reason either the Treasurer or the past President is unable to serve on the Council, another member of the Board shall be appointed by the President to serve. (VI.2)
- Request a report to the Annual Meeting of the Members from the Leadership Council, if desired (VII.2)
- Appoint from the Members of the Congregation the chairpersons of the Board committees--Finance, Membership, Investments, special Board committees (VII.2)
- Appoint or request the chairpersons of the committees to appoint the members of the Board committees (VIII.2)
- Appoint the chairpersons of subcommittees or may delegate this to the chairpersons of the parent committees (VIII.2)
- Serve on the Executive Committee (VIII.3)
- Create special, temporary Board committees or task forces for specific purposes and appoint their members and chairpersons With the approval of the Board (VIII.3)

Boundaries

Along with the Board of Trustees as a whole, the Board President may not ignore or fail to enforce mandates contained in the Code of Regulations and job description, or fail to carry out directions resulting from action taken at any meeting of the Congregation Members.

The President is elected by the Board and will act as President of the Board, and Leader of the congregation. There is specifically no president of the congregation.

Responsibilities

The Board of Trustees will review this policy every three years or as needed.

If changes are recommended to responsibilities or duties specified in the Code of Regulations, the Board will present those amendments to the Congregation for a vote at its next Annual Meeting.

Action Record:

Policy adopted by Board of Trustees on May 26, 2020.