

**Unitarian Universalist Congregation of Cleveland  
Board of Trustees Meeting  
Minutes**

August 23, 2022

[Zoom Link - Tuesday 7 pm](#)

UUCC Mission

**Community** ... within and without  
**Spirituality** ... searching and growing  
**Justice** ... in action

UUCC Vision

To be a large, vibrant spiritual community,  
known for our warm welcome and fierce,  
compassionate commitment to justice.

**Board Members**

2023 Cohort	2024 Cohort	2025 Cohort
Amy Glesius, Secretary	Mark Assel, Treasurer	Dawn Arrington, Vice President
Ray Gonzalez	Kathleen Binnig	Barbie Jones
Christie Manning	Cliff Wire	Mark Weber, President
Carol Gay, Past President	Rev. Randy Partain, Minister - abs.	

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SUMMARY OF ACTS TAKEN:

Ad hoc website task force created; Smoking Policy adopted

TO-DO:

Board Retreat: Saturday, August 27th, 10am-3pm @ UUCC Lancashire Building, 2728 Lancashire Blvd, Cleve. Hts.

Mark W., Kathleen and Amy will work on Safety Policy

Opening Words for September: Ray Gonzalez

**Next Scheduled Board Meeting: September 27, 2022 at 7:00 p.m.**

## **Welcome & Call to Order**

**Mark Weber**

Mark Weber called the meeting to order at 7:01 p.m. with the chalice lighting and opening words by Barbie Jones. The Board Covenant was read by all. Having determined no conflicts of interest then existed, the Board continued with the consent agenda.

## **Meeting Minutes**

Amy Glesius

The minutes of the July Board meeting were reviewed. A vote was not taken, as we attempt to fill in a few blanks.

## **Carried over from July Meeting**

- Board Retreat: Saturday, August 27th, 10am-3pm @ UUCG Lancashire Building, 2728 Lancashire Blvd, Cleve. Hts..
- Mark W., Kathleen and Amy will work on Safety Policy

## [SIT Force Report](#)

Carol Gay

Carol presented an update from the SIT force on the committee's accomplishments so far. Timeline for proposal rollout reviewed. Questions were fielded. The Board was interested in examples of what would or would not qualify for a grant. Qualification for submission of applications ("voting member") was questioned. Criteria for applications was reviewed broadly. Remoteness vs. local would be a consideration. Can't be violative of our non-profit status. Has to be in furtherance of our strategic plan goals.

## **Website Update Committee**

Mark Weber

Mark W. has met with Cat White, Debbie Wright, Jean Martin & Jane Montgomery to discuss their work. The current lineup of the website committee includes:

Community: Jean Martin, Jane Montgomery

Spirituality: Kerry Breitenbach

Justice: Debbie Wright

Learning: Dana Bjorklund

Webmaster & About: Cat White

Issues remain with how to categorize information posted in the weekly email for the website. The Board discussed the purpose of the website and how to make it more user-friendly, among other topics. The Board discussed investigating hiring an outside consultant to help us refine what we need. It was noted that “we don’t know what we don’t know.” Ray moved that the Board establish an *ad hoc* task force to establish a strategic plan for the website. Carol seconded, and the motion passed.

### **Strategic Plan Update**

None this month.

### **Smoking Policy**

[Smoking Policy](#)

There have been some recent complaints about people smoking on the grounds of the Shaker Building as well as finding cigarette butts. It was believed that UUCC had a policy prohibiting smoking on UUCC property, but nothing had been put in writing. Carol presented a smoking policy. After some discussion about whether vaping should be included in the prohibition against smoking, Carol moved that the smoking policy as amended be passed, which was seconded by Mark A. The motion passed.

### **President’s Report**

Mark Weber

- Board Retreat: Saturday, August 27 9:30 coffee/bagels, 10am-3pm @  
UUCC Lancashire Building - 2728 Lancashire Road, Cleve Hts
  - We will provide: coffee & tea, tap water is available (**bring your own water bottle**), bring any other beverage you wish to have
  - Breakfast 9:30 - bagels and fruit, lunch - Bibibop catering

Randy & Erica Brown have a great day planned.

Mark W. reviewed the proposal for the Lancashire property. Ray reminded the Board that a term of the agreement is confidentiality. The Board discussed how to safely answer questions related to the status without running afoul of the confidentiality requirement.

### **Treasurer's Report**

Mark Assel reviewed UUCC's financial position and took questions.

- [Treasurer's Report](#)
- [Dashboard](#)
- Financial Statements
  - [Statement of Activity](#)
  - [Statement of Financial Position](#)

Mark W. got a late proposal from the Forum Committee that they have asked the Board to take up which was not included in the materials for tonight's meeting. Ray noted that UUCC no longer has a "Heritage Committee:" the new name is Legacy Creation Team.

### **Minister's Report**

#### **Staff & Operations Council Reports**

These reports were reviewed and discussed.

Mark W. conducted our customary "how did we do?" exercise before Barbie read closing words.

### **Executive Session**

### **Adjournment**

Ray moved to adjourn, seconded by Christie. The Board approved the motion and the meeting was adjourned at 8:36.

**Next Scheduled Board Meeting: Tuesday, September 27, 2022**

**Board Retreat: Saturday, August 27 10am-3pm @ UUCCLancashire  
Building**

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Reference Links:

Reference: [Board Reference Document](#)

[Board Technology](#)