

**Unitarian Universalist Congregation of Cleveland
Board of Trustees Meeting**

Agenda

November 26, 2024

Zoom Link

<p>UUCC Mission</p> <p>Community ... within and without</p> <p>Spirituality ... searching and growing</p> <p>Justice ... in action</p>	<p>UUCC Vision</p> <p>To be a large, vibrant spiritual community, known for our warm welcome and fierce, compassionate commitment to justice.</p>
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Board Members

2025 Cohort	2026 Cohort	2026 Cohort
Dawn Arrington (absent)	Jess Levy (5)	Alicia Burkle, Secretary (Intro)
Barbie Jones, Co-Chair (4)	Valerie McFadden (7)	Justin Hunsaker, Treasurer (1, fill)
Mark Weber (absent)	Molly Watkins, Co-Chair (6)	Chuck Segall (2, 9)
Rev. Randy Partain, Minister (8)		

7:00 p.m. Welcome & Call to Order

Molly

Chalice Lighting & Opening Words (5 min)

Barbie

Covenant (**Read the line number assigned to your name above. "Fill" person reads for all not present**)

(intro) We will show up with integrity and clarity, prepared to do our work, based on the needs of the Congregation and the larger community, in accordance with the mission and vision of UUCC.

1. We will cultivate trust with one another and the Congregation by being open, accessible, and responsive in our service.

2. We will create opportunities for congregational feedback.
3. We will communicate respectfully and listen deeply with openness and respect to one another and the congregation.
4. We will accept conflict as inevitable and embrace it as an opportunity to grow.
5. We will leave space for laughter.
6. We will offer and receive accountability with respect and grace.
7. We will explore creative possibilities.
8. We will embrace this service as an opportunity for spiritual and personal growth and provide support to one another.
9. We will speak with one voice when decisions are made.

Consent Agenda (5 minutes)

VOTE

Alicia

VOTE Board Special Meeting on Future Facilities Task Force

Motion - Justin, 2nd - Chuck Consent agenda passed unanimously.

Conflicts of Interest?

Molly

Announcements (5 minutes)

Molly

- Opening and Closing Words Sign up
- 4th Sunday Coffee Hour Sign up
- Calendar
- Annual Meeting: June 8th
- Holiday Bazaar: December 1st

Minister's Report (10 minutes)

Rev. Randy

- Minister's Report

Additional items not on today's report: Scam text messages sent to congregants last week. Scanner impersonated Barbie and gained access to the congregant directory. Operations Council will be bringing to the board possible cybersecurity tools/training moving forward.

Forum program on December 15th on anti-semitism. The only speaker previously scheduled is known for conflating anti-semitism with anti-Zionism and has made statements of supporting the war in Gaza/Israel. Letters of concern were sent to Randy, shared with the Forum Committee. Randy shared that supporting the war does not align with our values. Randy and the Forum Committee are working on how to handle the December 15th forum.

Barbie offered to start a draft of a Staff/Committee flowchart and directory so congregants know who to go to for specific committee work.

Board Chair's Report (10 minutes)

Molly

- **Update** Lancashire Sale
Email from Board to UUCC Members sent when contractually able to do so. The public post and Facebook event was shared without the BOT's knowledge. Feedback since the notice has been positive.
- **Update** High Street Sale
Sale closed at the beginning of November and UUCC has received and deposited the check for this sale.
- **Question** Request for joining a petition to Cuyahoga County Council regarding Israel Bonds - Do we want to open this for discussion at our January meeting or do we not want to entertain it further? - we do not have time to discuss it this evening
 - Letter of Concern
 - Cuyahoga County Israel Bonds FactsheetBoard discussed whether to consider this for January agenda. BOT members discussed concern about continuing the conversation - congregational support would not be 100% and BOT time allotment would be significant. BOT agreed to not discuss this further.

Treasurer's Report (10 minutes)

Justin

- Treasurer’s Report (including Guidelines for emergency fund)
- Dashboard
- Financial Statements
 - Statement of Activity
 - Statement of Financial Position

The market is performing well and expenses are on track as expected. The balance sheet was generally unchanged, however McKimm Project fund was moved “above the line”, so numbers reported month to month may look different. B&G Contingency reviewed and appears to have an error related to the sidewalk replacement. Barbie will follow up with Justin and Don Stimpert on that item. Justin reviewed proposed guidelines for how the Treasurer should operate. Finance Committee continue the work to identify accounts that need to change ownership to align with board elections.

Major Topics (45 minutes)

- **Discuss** Operations Council

Report submitted last month. Dawn, BOT Liaison is not present today, however Justin and Rev. Randy are aware of Ops Council discussions/questions. Question about Marketing budget - can be brought up for 2025-26 budgeting requests. A place to start would be to discuss with other committees who are currently “marketing” their work, how they go about it, how much the budget might be, and the metrics we would track to assess the success of any marketing campaigns. Justin will circle back with Sharon and Rita about some of the information they have gathered so far (i.e. advertising rental space on the UCC website).
- **Discuss** GA Delegate Selection

LDC has discussed further and felt that the General Assembly Delegate role would not be a Leadership Development opportunity. LDC feels if someone wanted to attend GA, not as a delegate, that would be more meaningful from a Leadership Development perspective. Randy felt that the GA Delegate role within our community and how they can connect with congregants was how it connected to the LDC. Jess, LDC liaison, recommends the BOT nominate a

congregant to recommend possible delegates to the BOT. The BOT recommended Laurie Albright for this role. Jess will reach out to Laurie about her interest in shepherding this process for 2025 GA.

- **Discuss** Tech Team

In the past, we had a Tech Team that was responsible for looking at our technology. The team has dissolved recently and a concern has been brought to the BOT to re-establish this team. The question is do we need a tech team and what would be their role. We currently do have a 3rd party tech support company that we can call, but it is not clear what the breadth of their role is. Inventory of devices, transition, knowledge of technology, archiving, etc. Currently, when we have a need for an email account or Google Drive support, Cat White has become the defacto go-to person. We don't have anyone managing congregational resources, such as Google Drive or Zoom accounts. Concerns raised about scope creep and the need for clear scope of work and the Tech Team server in an advisory role. BOT will go back to Cat White to ask her to make recommendations for what the Tech Team ideal charge could be, if she is willing to do that. Barbie is interested in supporting these efforts after her BOT term is complete. Molly will reach out to Cat to see if she is interested and then Barbie will connect with Cat to move forward.

- **Discuss** SIT3 report

Review of report, Archives, Pre-Trial Support, and Youth Academy are still being supported. Youth Academy has experienced some significant roadblocks including low enrollment for OWL. They are still planning OWL in January and planning to reboot YA in general in November. Next SIT3 meeting is next week in which we will get an update on YA.

Task Force Updates (5 minutes)

- **Update** Communication

Valerie

No updates.

- **Update** Finance Justin/Barbie

Started building futures scenarios, looking at best and worst cases. Official read-out and scenarios coming soon; Planning read-out for Finance group in December and the BOT shortly after that. Barbie reached out to Stewardship for Us and planning to schedule a meeting before the January BOT meeting.

- **Update** Facilities Molly

Committee interviewed top 2 consultants and both have been asked to bring back the best and final bid by next Tuesday. The Taskforce will make a decision after next Tuesday and will begin working on the contract. BOT approved up to \$50,000 for this assessment. No additional information to share. October meeting minutes will be posted after next Tuesday in the interest of keeping the approved finances confidential from the consultants. The Task Force anticipates an announcement by end of next week (December 6th).

Committee Liaison Updates (5 minutes)

Molly

The RE Committee has received an update from Jenni Papp and will email to the BOT. Stewardship Drive discussions will be coming soon.

B&G Canopy project is moving forward. Victor is managing the project and working with the City of Shaker Heights on approvals. Recent water bill came back much higher than expected, B&G is investigating. Communication issues between B&G and staff are continuing to be worked on. B&G receives a large number of requests - safety issues will be addressed immediately, cosmetic issues will be reviewed as part of building assessment.

Points to Report Out for the newsletter (5 minutes)

Thanksgiving newsletter - Mark your calendar for the 2025 Annual Meeting on June 8th, 2025. Updates on building assessment consultant decision. No general BOT meeting in December. BOT Exec will meet in December.

How do I feel today? (5)

Around the Table

Closing Words

Barbie

- Opening and Closing Words for 2024-2025
- January Words: Jess

Executive Session at 20:47

Molly

Adjourn at 20:51

Next Scheduled Board Meeting: Tuesday, Jan. 28 on Zoom

Reference Links:

Reference: Board Reference Document

Board Technology

Sociocracy for All Basic Resources

Agenda Flags:

- **VOTE**
- **Action**
- **Discuss**
- **Update**