

Unitarian Universalist Congregation of Cleveland
Board of Trustees Meeting

Agenda

May 24, 2025

Zoom Link

<p>UUCC Mission</p> <p>Community ... within and without</p> <p>Spirituality ... searching and growing</p> <p>Justice ... in action</p>	<p>UUCC Vision</p> <p>To be a large, vibrant spiritual community, known for our warm welcome and fierce, compassionate commitment to justice.</p>
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Board Members

2025 Cohort	2026 Cohort	2027 Cohort
Dawn Arrington (6) Absent	Jess Levy (7)	Alicia Burkle, Secretary (intro)
Barbie Jones, Co-Chair (8)	Valerie McFadden (9)	Justin Hunsaker, Treasurer (1)
Mark Weber (2)	Molly Watkins, Co-Chair (3, 5, fill)	Chuck Segall (4)
Rev. Randy Partain, Minister (5, absent)		

7:00 p.m. Welcome & Call to Order @19:04

Barbie

Chalice Lighting & Opening Words (5 min)

Justin

Covenant (**Read the line number assigned to your name above. "Fill" person reads for all not present**)

(intro) We will show up with integrity and clarity, prepared to do our work, based on the needs of the Congregation and the larger community, in accordance with the mission and vision of UUCC.

1. We will cultivate trust with one another and the Congregation by being open, accessible, and responsive in our service.

2. We will create opportunities for congregational feedback.
3. We will communicate respectfully and listen deeply with openness and respect to one another and the congregation.
4. We will accept conflict as inevitable and embrace it as an opportunity to grow.
5. We will leave space for laughter.
6. We will offer and receive accountability with respect and grace.
7. We will explore creative possibilities.
8. We will embrace this service as an opportunity for spiritual and personal growth and provide support to one another.
9. We will speak with one voice when decisions are made.

Consent Agenda (5 minutes)

VOTE April Minutes

Alicia

Motion to approve by Justin, second by Chuck. April minutes approved unanimously.

Conflicts of Interest?

Barbie

Mark Weber - will abstain from vote for Commissioned Lay Minister renewal

Announcements (5 minutes)

Barbie

- Opening and Closing Words Sign up
- 4th Sunday Coffee Hour Sign up
- Calendar
- Annual Meeting: June 8th
- New member meeting May 31st
- Volunteer appreciation service June 15th

Minister's Report (10 minutes)

Rev. Randy

- May 2025
- Sabbatical questions

Randy was absent from today's meeting. No comments or feedback from BoT regarding the Minister's Report.

BoT please enter questions in the Sabbatical questions form to be discussed during the July meeting.

Board Chair's Report (20 minutes)

Barbie

- **VOTE** Commission lay minister renewals
 - Amy Collins
 - Mark Weber

Triennial review/vote to renew Commissioned Lay Ministers. Alicia motion to renew Amy Collins and Mark Weber as Commissioned Lay Ministers for UUCC, Valerie seconded the motion. Vote: 7 Yes, 0 No, 1 Abstain, 1 Absent

- **VOTE** Lancashire PSA amendment

Current buyers did not get the grant they were pursuing. They have requested an update to the purchase agreement to give them more time to pursue other grant options. The alternative would be to terminate the agreement and re-list the property. The Future Facilities Taskforce recommends to approve the continuation and authorize the necessary changes to the PSA. Valerie moves to approve the continuation and authorize the necessary changes to the PSA, Alicia seconded. Approved unanimously. No financial decisions or future plans have been made based on the final sale of the Lancashire building.

- Future Facilities update (Molly)

Future Facilities Taskforce met today to discuss options from the contractor. We will not vote at the June meeting, because we will need additional discussions with congregational members to hear the proposals. June 18th and June 23rd evening and June 21st afternoon Zoom meetings will be offered for the consultant to present the options and will continue stakeholder engagement throughout the summer with a proposed vote at In-Gathering in September.

The consultant will give options for a new building, a full renovation of the existing building, and a breakdown of the different projects to update the current building with financial estimates.

- Archives committee (Barbie)

The Archives Committee is working on a policy to archive non-financial documents and records to be presented to the BoT later this year.

Major Topics (20 minutes)

Barbie

- Annual Meeting Logistics
 - Zoom manager - [Jess Levy](#)
 - Attendance people - [Alicia will manage membership list to determine quorum. Chuck, Molly, Barbie confirmed to take attendance, others can help as available.](#)
 - Documents Needed - [The agenda and links to all documents were sent out to the congregation on May 24th](#)
 - Budget (Budget was presented May 8 at 6:30)
 - Bylaws Proposed Changes
 - Draft Agenda
 - Building options - [Options will not be presented at the Annual Meeting, but plans for June Zoom meetings and additional stakeholder feedback will be presented at this time.](#)
 - Minutes

Treasurer's Report (15 minutes)

Justin

- Treasurer's Report (Annual in lieu of Monthly)

[Justin reviewed YTD presentation that will be presented at the Annual meeting. This information is available in the public folder for the annual meeting information and will be available in the minutes from the annual meeting.](#)

- [Dashboard](#)
- Financial Statements
 - Statement of Activity
 - Statement of Financial Position
- Proposed Budget Presentation (included for reference only)

Task Force Updates (5 minutes)

- **Update** Communication

Valerie

No additional items to communicate out at this time. We have recently sent several communications about the annual meeting and Future Facilities will be sending out information for the June building discussions.

- **Update** Finance

Justin/Barbie

No additional discussion.

- **Update** Facilities

Molly

No additional discussion beyond what was noted above.

Committee Liaison Updates (15 minutes)

Barbie

- OC - Dawn/Justin

Changes to the current antiquated phone systems were recommended and deferred to the Tech Committee. Jenny Papp is creating a process for background checks for those who work with minors. Questions came up about financial background checks for those who manage UUCC finances or handle money. The audit team did not recommend this background check. General consensus of the BoT is there are enough checks and balances in our systems that prevent questionable activities and background checks are not necessary at this time.

- Membership - Chuck

10 new members have signed the book since the last BoT meeting.

- B & G - Molly

Canopy is being removed and the previously approved work on the outside of the building is beginning.

- YRE - Jess

- LDC - Jess/Chuck

June 15th Leader Recognition Breakfast. The committee will handle purchasing food. Jess will email the BoT members to request support for the day of the event.

- Finance - Barbie/Justin

- SIT 3 - Alicia

Review of AAR notes. Continuing to fund Youth Academy and awaiting next quarter data. Funding approved through June 2026 as projects continue to evolve.

- Stewardship - Valerie

Stewardship is reporting we are currently at 90% of our 2025-26 goal.

- Tech - Barbie

Barbie would like to set up policies and procedures once her term on the BoT is up.

Points to Report Out for the newsletter (5 minutes)

Noted above in Communications Committee updates.

How do I feel today about the meeting? (5 minutes)

Around the Table

Closing Words

Justin

- Opening and Closing Words for 2024-2025
- June Words: Chuck

Executive Session @20:25

Barbie

Adjourn @20:55

Next Scheduled Board Meeting: **Tuesday, June 24 IN PERSON (WITH POTLUCK)**

Reference Links:

Reference: Board Reference Document

Board Technology

Sociocracy for All Basic Resources

Agenda Flags:

- **VOTE**
- **Action**
- **Discuss**

- Update